



Montgomery County Women's Center
 1401 Airport
 Conroe Tx 77301
 936-441-4044 Fax: 936-539-8438



COMMUNITY EVENT APPLICATION

Thank you for choosing the Women's Center as the beneficiary of your event! Please provide the following information so we may approve your event or contact you with any questions.

CONTACT INFORMATION

Organization	Primary Contact
Address	Phone
	Email
	Website
Social Media Links	

IF YOU ARE PART OF AN ORGANIZATION, BRIEFLY DESCRIBE YOUR GROUP

EVENT INFORMATION

Name of Event	Data and Time
Location	Circle One: <i>One Time</i> <i>Annual Event</i> <i>Ongoing</i>
	Circle One: <i>Open to the Public</i> <i>Invitation Only</i>
Briefly Describe Event	
How Will Funds be Raised:	

- Would you like a representative from the Women's Center to attend your event (subject to availability)? YES NO
- Would you like Women's Center materials for distribution at your event? YES NO
- Would you like to use the Women's Center logo in your promotional materials? YES NO
- Are you interested in building a fundraising page for your event through the Women's Center's online portal? YES NO

HOW WILL YOU PROMOTE YOUR EVENT

All promotional materials must be approved by the Women’s Center prior to printing and distribution.

PUBLIC EVENT

Expenses be paid: FROM PROCEEDS BY EVENT ORGANIZER

What portion of the proceeds will benefit the Women’s Center? _____

If less than 100%, what other organizations will share the net proceeds?

Anticipated total funds raised: \$ _____

Anticipated total expenses: \$ _____

Anticipated donation: \$ _____

Print name: _____

Signature: _____

Date: _____

Thank you for your interest in supporting the Montgomery County Women’s Center. We are here to help! Please contact Dana Garcia at 936-441-4044, ext. 48 with any questions.

Kindly return this form to Dana via email at DanaG@mcwctx.org or fax to 936-539-8438.

Women’s Center use only:

Approved by _____

Date: _____